

Grantee Progress Report

| Purpose: Quarterly progress report to be submitted by grantees. Instructions: Complete all sections applicable. | | | | | | | | |
|---|-------|-----------------|----------------|---|--------------|---|---------------|--|
| Instructions: | Compi | ete ali section | s арріісаріе. | | | | | |
| Mini | Grant | : Gra | ant Project | Under \$20 | ,000 🗌 G | rant Project C | over \$20,000 | |
| Grantee: | | | | | | | | |
| Project Title: | | | | | | | | |
| Project Number: | | | | | | | | |
| Federal Funds Allocated: | | | | | | | | |
| Reporting Period: October—December January—March April—June July—September Dates and amount of reimbursement filed during this reporting period. <u>Voucher File Date</u> <u>Amount of Voucher</u> | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Final Report Solution For mini grants and grants grants over \$20,000 your services. | | | | | | | ction E. For | |
| SECTION A: | E | quipment pu | ırchased duri | ng this report | ing period | | | |
| Equipment Purchased | | | Qua | · • • • • • • • • • • • • • • • • • • • | | Serial <u>Number</u> | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| SECTION B: | Enfo | rcement du | ring this peri | od | | | | |
| Primary focus of project: | | | | | | | | |
| □ DUI/DUID □ Speeding □ Safety Belts/Child Seats □ Other | | | | | | | | |
| 2. Number of checkpoints: | | | | | | | | |
| 3. Were surveys taken? ☐ Yes ☐ No If yes, attach a copy of the results. | | | | | | | | |
| 4. Number of vehicles stopped: | | | | | | | | |
| 5. Number of overtime hours: | | | | | | | | |
| Indicate number in each of the following categories: | | | | | | | | |
| J. Maioate III | | II/DUID | Refusal* | Speeding | Safety Belts | Child Safety Seat | Other Traffic | |
| Arrests | | | | , J | , | 1., 1., 1., 1., 1., 1., 1., 1., 1., 1., | | |
| Warnings | | | | | | | | |
| L. | | | 1 | 1 | 1 | 1 | 1 | |

| SECTION C: | Training/events for this reporting period. | | | | | | |
|---|--|---|-----------------------------|--|--|--|--|
| State the progress toward meeting any specific goals and objectives outlined in your application and in the conditions award letter as it pertains to training and public information events (i.e. the number of training/events, the target group, number in attendance). If evaluation sheets were collected, provide a summary of the comments made by participants. | | | | | | | |
| <u>Event</u> | | <u>Target Group</u> | Number in <u>Attendance</u> | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | , | | | | |
| | | | | | | | |
| SECTION D: | | for this period. (If any cost incurred was voucher reimbursement request as state | | | | | |
| Media Coverag | e: Number of TV stations | Number of spots aired | | | | | |
| | Number of radio stations | Number of spots aired | | | | | |
| | Number of newspaper articles | | | | | | |
| Number of Materials Distributed: Brochures Posters Media Kits Educational Items | | | | | | | |
| Other Items (sp | | | | | | | |
| Other items (sp | cony) | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| SECTION E: | Evaluation for this reporting per | riod for mini grants or grants under \$20,0 | 000. | | | | |
| Complete the following and attach to this report. | | | | | | | |
| 1. Give a brief summary of all activities conducted during this reporting period. | | | | | | | |
| 2. State if the project is on schedule and what milestones have been met. | | | | | | | |
| 3. List any circumstances that may have resulted in the project not meeting its objective or scheduled milestones. | | | | | | | |
| Final Report For final reports, also complete the following: | | | | | | | |
| Give an overview of accomplishments and how they impacted the <u>Problem Definition Statement</u> listed on the Application for Highway Safety Project Grant form TSS 10. | | | | | | | |
| 5. List any unique element that could serve as a model for other traffic safety initiatives. | | | | | | | |

Page 3 **SECTION F:** Evaluation for this reporting period for grants over \$20,000. Complete the following and attach to this report. 1. List and provide a summary of all activities conducted during this reporting period as it pertains to the grant project. 2. State if the project is on schedule and what milestones have been met. 3. List any circumstances that may have resulted in the project not meeting its objective or scheduled milestones. 4. Did other organizations, businesses, safety groups, or volunteers assist in accomplishing the safety initiatives? If so, provide a brief summary of who they were, what were their responsibilities, number of persons that assisted, and dates of their involvement. (Do not provide individual names with this data.) Final Report For final reports, also complete the following: 5. Give an overview of accomplishments and how it impacted the Problem Definition Statement listed on the Application for Highway Safety Project Grant form TSS 10. 6. Have your grant activities impacted traffic safety (i.e. reducing crashes, injuries, and fatalities)? Provide documentation data of any measures, surveys, or evaluations that provide verification of progress or success as a result of grant activities. (Do not provide individual names with this data.) List any unique element(s) that could serve as a model for other traffic safety initiatives.

| Submitted By | |
|---|------|
| Signature of Project Director or Designee | |
| Project Director's or Designee's Title | Date |
| Reviewed By | |
| | |
| Project Monitor's Name | Date |

Project monitor forward Grantee Progress Report to the grant administrator.